

MINIMUM SPECIFICATIONS FOR
HOUSEHOLD HAZARDOUS WASTE
PROGRAM

FOR
CATTARAUGUS COUNTY DEPARTMENT OF PUBLIC WORKS
REFUSE DIVISION

OFFICE OF THE CLERK
CATTARAUGUS COUNTY LEGISLATURE
303 Court Street
Little Valley, NY 14755

TABLE OF CONTENTS

	PAGE
Notice to Proposers	1
Instructions to Proposers	2
Detailed Specifications	5-8
Appendix A - County Responsibilities	9
Proposal Forms (Appendix B)	10
Company Information & Signature.....	11
Insurance Requirements	12
Non-Collusive Bidding Certification	13
Legal Status Information.....	14
Proposal for Performance	15
Iran Divestment Act of 2012.....	16

CATTARAUGUS COUNTY

DEPARTMENT OF PUBLIC WORKS

Development – Progress – Workmanship

*Joseph T. Pillittere
Commissioner*

*Ryan J. Ferguson
Deputy Commissioner*

*Mark C. Burr, P.E.
Director of Engineering*



*Jack Ellis Drive
8810 Route 242
Little Valley, New York 14755
Phone (716) 938-9121
FAX (716) 938-2753*

REQUEST FOR PROPOSAL

Sealed proposals for **Household Hazardous Waste Program** for the Cattaraugus County Department of Public Works, according to specifications, will be received by the undersigned until **Thursday, May 4, 2017 at 1:00 P.M.** It shall be the sole responsibility of the proposer to have its proposal delivered on or before the stated time and date.

All proposals must be sealed and clearly marked:

ATTENTION:

DPW PROPOSAL NO. 17-201 - Household Hazardous Waste Program

and delivered to:

Attn: Dawn Smith
Cattaraugus County Department of Public Works
8810 Route 242
Little Valley, NY 14755

Proposal sheets and instructions may be obtained at the Cattaraugus County Department of Public Works, 8810 Route 242, Little Valley, New York 14755. Phone Dawn Smith at (716) 938-9121, Ext. 2465.

All proposals received are subject to all federal and state controls concerning said item(s).

All proposals must be accompanied by a NON-COLLUSIVE CERTIFICATION. Any proposal submitted without such certification will not be accepted. Any proposal not meeting **ALL** specifications will not be considered.

The County reserves the right to reject any or all proposals, to waive any informalities, irregularities, and technicalities, and request resubmission. The County has no obligation to accept the lowest cost proposal. The County reserves the right to award the contract to the lowest responsible proposer submitting a responsive proposal which is most advantageous and in the best interest of the County.

INSTRUCTIONS TO PROPOSER

1. PROPOSAL FORM

Proposal shall be submitted on these Cattaraugus County Proposal forms or proposal will not be considered. Proposal must be typed or printed in ink. Original autograph signatures in ink are required. Facsimile or rubber stamp signatures will not be accepted. All blanks must be filled in with required information or, if no proposal on an item, the designation N/B (no bid).

2. CHANGES

Any change in wording or interlineation by a proposer of the inquiry as published by Cattaraugus County shall be reason to reject the proposal of such proposer, or in the event that such change in the Invitation for proposal is not discovered prior to entering into a contract, to void any contract entered into pursuant to such a proposal.

3. INFORMALITIES

The County may consider informal any proposal not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all proposals. The contract award will be made to the responsible proposer submitting the lowest acceptable proposal. Conditional proposals will not be accepted.

4. PROPOSAL TIME

Any proposal may be withdrawn prior to the above scheduled time for the opening of proposals, or authorized postponement thereof. Any proposal received after the time specified shall not be considered.

5. INVESTIGATIONS

The County may make such investigations as it deems necessary to determine the ability of the proposer to perform the work, and the proposer shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any proposal if the evidence submitted by, or investigation of, such proposer fails to satisfy the County that such proposer is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

6. PROPOSAL ENVELOPE

Each proposal must be submitted in a sealed envelope clearly marked as to contents therein, bearing on the outside the name and address of the proposer. If sent by mail, the sealed envelope containing the proposal must be enclosed in another envelope labeled as specified.

7. NON-COLLUSIVE CERTIFICATION

Non-collusive bidding certification shall be made by each proposer in the form provided and shall be submitted as a part of the proposal. Proposals submitted without non-collusive bidding certification will be considered irregular and may be rejected by the County.

8. CONTRACT AWARD

Contract(s) or purchase order(s) will be awarded after due consideration of the suitability of goods and/or services proposed to satisfy these specifications, the total cost of such goods and/or services including all cost elements, and the timeliness of the agreed delivery date.

9. REFERENCES

A list of references for whom the proposer has done work in the past must accompany the bid. If a proposer cannot provide a list of references, including at least one reference located in Western New York, the County reserves the right to require a performance bond in an amount to be determined by the Public Works Committee in a format acceptable to the County Attorney.

10. EXECUTORY CLAUSE

This executory clause shall be a part of any agreement entered into pursuant to this proposal: It is understood by the parties that this agreement shall be executory only to the extent of the monies available to the County of Cattaraugus and appropriated therefor, and no liability on account thereof shall be incurred by the County beyond the monies available and appropriated for the purpose thereof.

11. DELIVERY SCHEDULE

Failure to meet delivery or completion schedule as per accepted proposal may result in legal action by Cattaraugus County to recover damages.

12. TAXES

No taxes are to be billed to the County. Proposal shall not include any Federal, State, or local excise, sales, transportation, or other tax unless Federal or State law specifically levies such tax on purchases made by a political subdivision. Any applicable taxes from which the County is not exempt shall be listed separately as cost elements, and added into the total net proposal.

13. COMPLIANCE WITH LAWS

The successful proposer shall comply with all laws, rules, regulations and ordinances of the Federal Government, the State of New York and any other political subdivision or regulatory body which may apply to its performance under this contract.

14. DISCRIMINATION

The successful proposer agrees:

- (a) that in the hiring of employees for the performance of work under this contract or any subcontract hereunder, no contractor, subcontractor, nor any person acting on behalf of such contractor or subcontractor, shall by reason of race, creed, color, sex or national origin discriminate against any citizen of the State of New York who is qualified and available to perform the work to which the employment relates;
- (b) that no contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee hired for the performance of work under this contract on account of race, creed, color, sex or national origin;
- (c) that there may be deducted from the amount payable to the contractor by Cattaraugus County under this contract a penalty of fifty dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of the contract;

- (d) that this contract may be canceled or terminated by Cattaraugus County and all monies due or to become due hereunder may be forfeited, for a second or any subsequent violation of the terms or conditions of this section of the contract; and
- (e) the aforesaid provisions of this section covering every contract for or on behalf of Cattaraugus County for the manufacture, sale or distribution of materials, equipment or supplies shall be limited to operations performed within the territorial limits of the State of New York. (N.Y. State Labor Law Article 8 Section 220-e)

15. CONTRACT ASSIGNMENTS

The proposer shall not assign, transfer, sublet, or otherwise dispose of this contract, or of its right, title or interest in the contract, or its power to execute the same, to any other person or corporation without the previous consent, in writing, of the Chairman of the Cattaraugus County Legislature.

16. ADDITIONAL INFORMATION

Any additional information which proposer desires to add to the proposal shall be written on a separate sheet of paper, attached to and submitted with the formal sealed proposal, to be read at the formal opening.

17. HOLD HARMLESS

The successful proposer to whom the proposal is awarded shall indemnify and hold harmless Cattaraugus County and its agents and employees from and against all claims, damages, losses or causes of action arising out of or resulting from such vendor's performance pursuant to this proposal.

18. PROPOSAL VALIDITY

This proposal is firm and irrevocable for a period of 45 days from the date and time of the proposal opening. If a contract is not awarded within the 45 day period, a proposer to whom the proposal has not been awarded, may withdraw his proposal by serving written notice of his intention to do so upon the Clerk of the County Legislature.

19. CONTRACT INTEREST

No official, or employee of the County, who is authorized in such capacity, and on behalf of the County, to negotiate, make, accept or approve or to take part in negotiating, making, accepting, or approving this contract shall become directly or indirectly interested personally in this contract or in any part hereof. No officer or employee of, or for the County, who is authorized in such capacity, and on behalf of the County, to exercise any supervisory, administrative, or other function, in connection with this contract, shall become directly or indirectly interested personally in this contract or in any part hereof.

20. PRICE IS FIRM

The unit prices proposed shall remain firm, and any other charges proposed shall also remain firm, for work, and/or services described in this proposal in accordance with the detailed specifications for those services. No cost increase shall be charged for any reason whatsoever.

21. PROPOSER AFFIRMATION

In executing this proposal, the proposer affirms that all of the requirements of the specifications are understood and accepted by the proposer, and that the prices quoted include all required materials and services. The undersigned has checked all of the proposal figures, and understands that the County will not be responsible for any errors or omissions on the part of the undersigned in preparing this proposal. Mistakes or errors in the estimates, calculations or preparation of the proposal shall not be grounds for the withdrawal or correction of the proposal. In case of error in extension of prices in the proposal, the unit price will govern.

22. INSURANCE

The (Contractor, Vendor, Etc.) shall secure and maintain, at its own cost and expense, insurance coverage specified in Appendix (A) attached hereto, complying with Classification "(selected on form)", with insurance companies licensed in the State of New York. Cattaraugus County must be named as an additional insured for purposes of coverage, but not for payment of premium. The (Contractor, Vendor, Etc.) shall file a certificate of insurance with the Cattaraugus County Risk Manager covering all acts performed by the (Contractor, Vendor, Etc.) prior to performing pursuant to this Agreement or receiving any payment thereunder and shall be responsible for updating the certificate as necessary throughout the term of the Agreement. All certificates of insurance shall provide that Cattaraugus County be given thirty (30) days' notice prior to nonrenewal or cancellation of these policies. **Certificate of Insurance shall be furnished by the proposer with its proposal submittal.**

23. LITIGATION:

In the event any litigation shall arise from this contract, the laws of the State of New York shall control any litigation, regardless of which party shall institute such action.

REQUEST FOR PROPOSAL

HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM FOR CATTARAUGUS COUNTY

You are invited to submit a proposal to Cattaraugus County, for conducting Household Hazardous Waste Collection Days. Proposals will be accepted in the format requested until **1:00 P.M. Thursday, May 4, 2017**. It shall be the sole responsibility of the proposer to have its proposal delivered on or before the stated time and date.

The submission will consist of one (1) signed original proposal document and one (1) duplicate copy. All proposals shall be labeled as indicated and mailed or delivered to:

Attention: Dawn Smith
Cattaraugus County Department of Public Works
8810 Route 242
Little Valley, New York 14755

Proposal #17-201 - Household Hazardous Waste Attention: Dawn Smith

Any proposals received after the above stated time and date may not be considered.

Further, the County reserves the right to accept or reject any or all proposals, to waive irregularities and technicalities, and request re-submission. The County has no obligation to accept the lowest cost proposal. The County reserves the right to award the contract to the vendor with the lowest responsible proposal, which is in the best interest of the County.

GENERAL INFORMATION

1. The intent of this Request is to establish a contract with a licensed hazardous waste service provider for the collection, transportation, and disposal of household hazardous waste. This will provide Cattaraugus County residents with a means to dispose of unusable, unwanted, hazardous household products.
2. The licensed hazardous waste service provider must have conducted at least ten (10) other events in New York State in the last year.
3. There is a single Household Hazardous Waste Collection event anticipated for 2017. The event will be located at New York State Department of Environmental Conservation (NYSDEC) approved site in Olean, NY. Residents will be allowed to bring for disposal limited quantities of specific acceptable wastes in original labeled containers for disposal.
4. This will be a controlled event. All participants will be required to pre-register with quantities and types of materials to be brought by each individual. The County will conduct this pre-registration to assign times for delivery of the materials and limit type and quantities brought by each individual.

5. Cattaraugus County's Household Hazardous Waste Collection program envisions the collection from County residents of limited quantities of non-usable paint, miscellaneous vehicle fluids, select non-chlorinated solvents, corrosives, pesticides, and miscellaneous other home chemicals such as chemistry sets, pool chemicals, photography chemicals and mercury.
6. The tentative collection day will be held on Saturday, September 30, 2017, at the Little Valley DPW Facility. The anticipated number of participants for this collection is approximately 200. Hours for material drop off are from 9:00 AM to 2:30 PM. The proposed site for this collection is the Cattaraugus County Department of Public Works Facility, 8810 Route 242, Little Valley, NY 14755. Dates and times for subsequent years will be determined by the County each year, with the 2018 event planned for Saturday, June 9, 2018 at the Allegany Highway Facility, 3108 North 7th Street, Allegany, NY 14706; and the 2019 event planned for Saturday, October 5, 2019 in Little Valley.
7. **CONTRACT PERIOD:** Costs quoted for the Request for Proposal must be in effect for one (1) year starting June 1, 2017, with the option of two (2) one year extensions, under the same terms and conditions, with mutual agreement between the contractor and Cattaraugus County.

SCOPE OF SERVICES REQUIRED

1. The contractor shall appoint a representative responsible for expediting the services provided by the contract and serve as a liaison to Cattaraugus County.
2. The contractor shall provide, at minimum:
 - 2.1 A supervisor experienced and trained who shall direct the on-site operations of the contractor at the collection site.
 - 2.2 In addition to the supervisor, a minimum of one technician experienced and trained to manage segregation, inventorying, and packaging of the collected pesticides, chemicals, fluids, solvents, and corrosives.
 - 2.3 Personal protective equipment for contractor's personnel.
 - 2.4 A sufficient number of containers which comply with appropriate NYSDEC and New York State Department of Transportation (NYSDOT) requirements for the collection, transportation, and disposal of non-useable paint, miscellaneous vehicle fluids, select non-chlorinated solvents, corrosives, pesticides, and miscellaneous other home chemicals such as chemistry sets, pool chemicals, photography chemicals and mercury.
 - 2.5 Sufficient absorbent packing material required to properly package the collected waste pesticides, solvents, chemicals, and other collected liquids.
 - 2.6 A vehicle(s) properly licensed, permitted and placarded with the capacity to safely carry the estimated number of drums of waste materials which will be generated by the collection event.

- 2.7 Adequate spill control equipment, material and supplies.
- 2.8 Tools, drum dollies, and other equipment necessary to package, seal, move, and load/unload filled or empty drums.
- 2.9 Sufficient inventory forms and hazardous waste labels, placards, and manifests for packaging, transporting and disposal of collected wastes.
- 2.10 Instrumentation and fingerprint test kit for the on-site detection of chlorinated solvents and dioxin precursor bearing pesticides.
- 2.11 Sufficient shelter for contractor staff at the Olean collection site, if necessary, as that collection site may not have adequate weather protection where they work (i.e. tents, canopies, etc.)

CONTRACTOR RESPONSIBILITIES

Contractor shall assume “Generator Status” and is responsible for securing an USEPA Identification Number. The number must be provided to Cattaraugus County four weeks in advance of the collection event.

1. The contractor is required to arrive on site a minimum of one hour prior to start of each event for set up. Contractor must remain on site until all collected materials are packaged and loaded for transportation and disposal. All materials collected shall be removed for disposal on the day of the event.
2. The contractor shall obtain and maintain during the course of the contract, and subsequent amendments, all licenses, permits, authorization or any other documents required by federal, state, county, and municipal governments, and other authorities so that the contractor may conduct the work necessary to fulfill the requirements of the contract.
3. The contractor shall demonstrate evidence and maintenance of insurance types, as identified in appendix C, “CLASSIFICATION G”, necessary to cover scope of work included in the contract.
4. The contractor shall provide a completed Waste Material Profile Sheet at the collection site for the approval and signature of a designee of Cattaraugus County. Copies of each manifest shall be provided to Cattaraugus County.
5. The contractor shall decrease disposal costs by packing together similar liquid and solid materials whenever such packing can be practically and safely accomplished. Pesticides are to be lab packed in 55 gallon drums by the contractor.
 - 5.1 Oil based paint, excluding sludge; shall be “poured off” for recycling and the empty cans can be disposed of as solid waste, unless otherwise agreed to by Cattaraugus County.
6. It shall be the duty of the contractor to package wastes to ensure that the package meets applicable requirements for the transportation of the wastes. It shall be the duty of the

contractor to prepare any manifests required for the transportation of the wastes to an intermediate storage facility or disposal site.

7. The contractor shall make and implement all arrangements necessary for the proper disposal of waste materials received by the contractor via the collection event. The final disposition of the wastes shall be a permitted hazardous waste disposal facility acceptable to Cattaraugus County. Collected pesticides are to be incinerated. Paint and solvents collected will utilize the EPA hierarchy for recycling, reformulation, and energy recovery preference before disposal. Cattaraugus County shall be provided certification of disposal.
8. The contractor shall provide a list of all materials and their ultimate disposal or recycling sites for submittal to NYSDEC.
9. The contractor shall submit to Cattaraugus County no more than one (1) invoice for services rendered for the event. The invoice shall detail all services as specified in Appendix B and must indicate all unit costs and number of those units for services and supplies.

PROPOSAL REQUIREMENTS

Proposal submittals must include a minimum of items listed below. Information and costs for services above and beyond the items listed below, such as paint recycling may be submitted for consideration for inclusion with the current collection program scope of work.

1. Contractor's estimated generation, minimum weight of filled collection containers, and price per container for items listed in Appendix B (attached).
 - 1.1 Estimated generation of materials received should be based on 200 registrations for each collection event.
2. List of Qualifications including:
 - 2.1 Previous experience with Household Hazardous Waste Collection Days or other related experience.
 - 2.2 Qualification of key staff members responsible for the implementation of required services.
 - 2.3 Customer references from previous related events.
 - 2.4 Current permits and licenses in effect that provide for the required services.
 - 2.5 Information on subcontractors including primary contact names, and items related to 2.4 above, including transportation and disposal subcontractors, intended to be utilized to fulfill the required services.
 - 2.6 Spill Prevention Control and countermeasure Program.
 - 2.7 Treatment/Disposal mechanism to be employed for quoted waste streams.
3. Proposals (one (1) signed copy and one (1) duplicate copy) will be accepted in the format requested, on or before the time and date, and at the location as stated on page 5 of this document.

APPENDIX A
LIST OF CATTARAUGUS COUNTY RESPONSIBILITIES

In an effort to maximize program effectiveness and to fully utilize the capabilities of the County's resources, Cattaraugus County will be responsible for the following items:

1. Securing sites suitable for a waste collection event.
2. Submitting an acceptable plan for approval by the NYSDEC to hold the collection events.
3. Notifying the necessary State, County, Municipal and local parties affected by such a collection event.
4. Coordinating and arranging sufficient emergency planning authorities including local Emergency Response, Fire Department Police, Security, etc.
5. All surveying, soliciting of participants and sponsors, and registering of participants.
6. Training of County, Municipal, and volunteer (non-contractor) staff assisting at the event.
7. Provide one (1) roll off container at each event for collection of empty containers derived from the event.

**BID FORMS OMITTED FROM
SPECIFICATION BOOKS**

TO OBTAIN BID FORMS PLEASE CONTACT

DAWN SMITH AT 716-938-9121 EXT. 2465

OR SEND EMAIL REQUEST TO:

dasmith@cattco.org

APPENDIX "A"
COUNTY OF CATTARAUGUS STANDARD INSURANCE REQUIREMENTS

The insurance companies providing these coverages acknowledge that the Named Insured is entering into a contract with the County of Cattaraugus in which the Named Insured agrees to defend, hold harmless, and indemnify the County, its officials, employees, and agents against all claims resulting from work performed, material handled, and services rendered. In some circumstances it will be necessary to require alternate coverage and limits which will be defined in the bid specifications, contract, lease or agreement. The alternate coverage and limits should be evidenced on the certificate in lieu of the standards printed below.

Minimum Coverage Limits are as Follows:

	A	C	Ca	D	F	G	Ga
	Construction & Maintenance	Professional	Low Risk Professional	Property Leased to Others or Use of Facilities	Livery	All Purpose Public Entity, Concessionaire	Low Risk All Purpose Public Entity
*** COMMERCIAL GENERAL LIABILITY	\$2,000,000 Agg. \$1,000,000 Occ.	\$2,000,000 Agg. \$1,000,000 Occ.	\$1,000,000 Agg. \$ 500,000 Occ.	\$2,000,000 Agg. \$1,000,000 Occ.	\$2,000,000 Agg. \$1,000,000 Occ.	\$2,000,000 Agg. \$1,000,000 Occ.	\$1,000,000 Agg. \$ 500,000 Occ.
Prem. - Ops.	Include	Include	Include	Include	Include	Include	Include
Prods. - Compl. Ops.	Include	Include	Include	Include	Include	Include	Include
Indep. Contractor	Include	Include	Include	Include	Include	Include	Include
Contractual	Include	Include	Include	Include	Include	Include	Include
BF Property Damage	Include			Include			
X,C,U	Include						
Personal Injury	Include	Include	Include	Include	Include	Include	Include
Liquor Law				Include			
Host Liquor				Include			
** AUTO LIABILITY	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL
Owned	Include	Include	Include	Include	Include	Include	Include
Hired	Include	Include	Include	Include	Include	Include	Include
Non-Owned	Include	Include	Include	Include	Include	Include	Include
*** EXCESS LIABILITY	\$3,000,000	\$1,000,000		\$1,000,000	\$3,000,000	\$1,000,000	
WORKERS' COMP.	Statutory or Proof of Exemption	Statutory or Proof of Exemption	Statutory or Proof of Exemption	Statutory or Proof of Exemption	Statutory or Proof of Exemption	Statutory or Proof of Exemption	Statutory or Proof of Exemption
EMPLOYER'S LIABILITY	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
*** PROFESSIONAL LIAB.		\$3,000,000 Agg. \$1,000,000 Occ.	\$1,000,000 Agg. \$ 500,000 Occ.				

* The Comprehensive/Commercial General Liability limits can be met by one or more policies, or in combination with an Excess and/or Umbrella Liability policy. The COI must indicate if the coverage trigger in an 'Occurrence' form or a 'Claims-made' form.

All 'Claims-made' policies shall continue to provide evidence of coverage three (3) years after completion of work or product delivery.

** Cattaraugus County MUST be named as Additional Insured for all acts of Named Insured pursuant to this contract.

*** Professional Liability policies are not required to have the County as Additional Insured

Each policy, as allowed by law, shall be endorsed stating that the contractor's insurers agree to waive any rights of subrogation against the County of Cattaraugus because of payments for any injury or damages arising out of work performed under this contract.

The following statement must be subscribed by the bidder and affirmed by such bidder as true, under the penalties of perjury.

Pursuant to Section 103-d of the General Municipal Law.

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor, and

No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.

(For use of individual bidder)

IN WITNESS WHEREOF, I, _____, doing business under the style and name of _____ at _____ have hereunto subscribed my name under the penalties of perjury at _____ on this _____ day of _____, 20 _____.

d/b/a _____

(For use of partnership bidder)

IN WITNESS WHEREOF, this non-collusive bidding certification has been subscribed, under the penalties of perjury, at _____ on this _____ day of _____, 20 _____, by _____, one of the partners or co-partners of the partnership composed of _____ and _____ doing business under the style, partnership, and firm name of _____ at _____.

Partnership Name

By _____
Co-Partner

(For use of corporate bidder)

RESOLVED, that _____ (name of corporation) be authorized to sign and submit the bid or proposal of this corporation for the following project _____ and to include in such bid or proposal the certificate as to non-collusion required by Section 103-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies or misstatements in such certificate, this corporate bidder shall be liable, under the penalties of perjury.

The foregoing is a true and correct copy of the Resolution adopted by _____ Corporation at a meeting of its board of directors held on the _____ day of _____, 20 _____.

Dated at _____ on this _____ day of _____, 20 _____.

(SEAL OF THE CORPORATION)

Secretary

Name of Bidder

By _____
Title

LEGAL STATUS INFORMATION

To facilitate correct drawing and execution of contract, bidder shall supply full information concerning legal status:

FIRM NAME: _____

PRINCIPAL OFFICE:

Street _____

City, State, Zip _____

Telephone ____ (____) _____ Fax ____ (____) _____

LOCAL OFFICE:

Street _____

City, State, Zip _____

Telephone ____ (____) _____ Fax ____ (____) _____

CONTRACT TO BE SENT TO: Principal Office _____ Local Office _____

CHECK ONE: Corporation _____ Partnership _____ Individual _____

(Incorporated under the Laws of the State of _____)

(If foreign corporation, state if authorized to do business in the State of New York:

Yes _____ No _____ Not Applicable _____)

TRADE NAMES:

NAMES AND ADDRESSES OF PARTNERS:

_____	_____
_____	_____
_____	_____

NAME, TITLE, AND ADDRESS OF PERSON AUTHORIZED TO SIGN CONTRACT ON BEHALF OF BIDDER:

Name: _____

Title: _____

Address: _____

PLEASE TYPE OR PRINT

PROPOSAL FOR PERFORMANCE OF CONTRACT WITH
CATTARAUGUS COUNTY LEGISLATURE
LITTLE VALLEY, NEW YORK

TO: Cattaraugus County Legislature, Little Valley, New York, herein after called the County.

The undersigned, desiring to interpose a proposal to provide services for ***HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM***, for Cattaraugus County Department of Public Works, does hereby accept all terms, conditions, and agreements contained and set forth in the Notice to Proposers, Instructions to Bidders, Minimum Specifications, Non-Collusive Bidding Certification, Legal Status Information and Proposal for Performance of Contract with Cattaraugus County Legislature and does hereby certify, agree and propose as follows:

The undersigned declares that he/she has examined all of the attached documents, and hereby proposes and agrees that, if this proposal is accepted, he/she will contract with the County, such contract incorporating the provisions of the documents attached hereto, to furnish all the materials and services and do all the work specified in the attached documents in the manner and time herein specified and according to the requirements as herein set forth, and to take in full payment therefore the proposal prices set forth on the preceding specification sheets.

If this proposal is accepted by the County and the undersigned fails to contract as aforesaid, within ten days (not including Sunday) from the date of notice from the County to him/her, then the County may at its option, determine that the proposer has abandoned his/her right to enter into the contract and thereupon the proposal and acceptance shall be null and void.

The full name and residences of all persons and parties interested in the foregoing proposal as principals are as follows: (Individuals or partnership bids only)

INDIVIDUAL, PARTNERSHIP OR CORPORATE USE

The undersigned certifies, under penalty of perjury, that he is fully authorized to sign this bid.

Name and Address of Proposer:

Authorized Signature and Title:

Signature

Title

Date

“Iran Divestment Act of 2012”

“Iranian Energy Sector Divestment”

Pursuant to State Finance Law §165-a, the Commissioner of General Services is required to develop a list of persons it determines engage in investment activities in Iran, which is defined as provision of goods, services or credit of \$20,000,000 or more, relating to the energy sector.

General Municipal Law §103-g(4) states as follows:

Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation or local law, for work or service performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under penalties of perjury.

The below signed bidder affirms the following as true under penalties of perjury:

- a. “By submission of this bid, the bidder identified herein and each person signing on behalf of the bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and behalf that this bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the state finance law.”

Corporate or Company Name

By: _____

Signature

Title

Sworn to before me this

____ day of _____, 20 ____

Notary Public