

CATTARAUGUS COUNTY BICENTENNIAL ADVISORY COMMITTEE

MAY 7, 2007

6:00 P.M.

MEETING MINUTES

COMMITTEE MEMBERS IN ATTENDANCE:

James Boser
Mary Elizabeth Dunbar
Bruce Fredrickson
Maggie Fredrickson
Terry Martin
Laurie McCarthy
Brian McClellan
Thomas Moser
Ann Padlo
Phil Palen
Evelyn Penman
Dixon Stevens, Vice-Chairman
Steve Teachman, Vice-Chairman
Bill Watkins
Gail Watkins

OTHERS:

Cheryl O'Keefe, County Administrator's Office
Bob Olivett, Olean Bicentennial Parade Committee
Jack Searles, County Administrator

The meeting was called to order at 6:00 p.m. in the County Center, Large Committee Room in Little Valley, New York by 1st Vice Chairman, Steve Teachman. Introductions were made by everyone in attendance.

MEETING MINUTES:

A motion was made by Bill Watson, seconded by Thomas Moser to accept the meeting minutes for March 19, 2007; April 9, 2007 and to accept the minutes from the April 23, 2007 meeting after the word "boot" is changed to "booth" in the last line of the first page. Accepted unanimously by voice vote.

OLD BUSINESS:

Advisory Committee Contact Information: An updated (4/27/07) list of the Bicentennial Advisory Committee members with contact information was distributed. Maggie Fredrickson noted additional information needed to be added to their contact information. The additions are: PO Box 166 and their email address is: FvilleNYhist@aol.com An updated list will be distributed at the next meeting (5/21).

Sub-Committees: A handout with descriptions of each Sub-Committee was distributed. Each Sub-Committee is requested to designate a Convener/Liaison/Chair and a Recorder by the next Bicentennial Advisory Committee meeting which is May 21st. These named members will be announced at the next Advisory Committee meeting. The Convener/Liaison/Chair person will be responsible for the Sub-Committee to meet; this person will also be the liaison between the Sub-Committee and the Advisory Committee for purposes of reporting updates and progress of the Sub-Committee. For the purpose of the Advisory Committee this person will be referred to as the "Chairperson" of the Sub-Committee. An updated progress report of each Sub-Committee will be given at each Advisory Committee meeting.

The Sub-Committees and their members are:

A - Public Relations Committee

James Boser
Mary Elizabeth Dunbar
Sharon Fellows
Thomas Moser
Deb Opferbeck
Peter Andrews – Volunteer

Ginger Moser – Volunteer

Paul Schafer – Volunteer

B - Fundraising Committee

Ann Padlo

Steve Teachman

Please note that since the Bicentennial Advisory Committee is appointed by the County Legislature, raffles are considered a form of gambling and are prohibited.

C - Events Coordination Committee

Terry Martin

Laurie McCarthy

Brian McClellan

Evelyn Penman

Bob Schaumleffel

Ruth Baum

D - Community Involvement Committee

Crystal Abers

Bruce Fredrickson

Maggie Fredrickson

Ann Padlo

Phil Palen

Bill Watkins

Gail Watkins

Peter Andrews – Volunteer

Dennis Mahn – Volunteer

Project Teams:

A handout was distributed listing the proposed events/projects. Each Project Team is to have their Convener/Liaison/Chair named by the June 4th meeting of the Bicentennial Advisory Committee. The Project Teams and their members are:

#1 Main Event – Parade, Fair booth (2007 & 2008)

Sharon Fellows

Laurie McCarthy

Bob Olivett (parade) – Volunteer

Mr. Olivett was the Chairman of the Parade Committee for Olean's Bicentennial Celebration. He shared with the Advisory Committee key elements that are pertinent to planning a parade. The parade should be the climax of the celebration and it should carry PUNCH! There definitely needs to be a Parade Committee to focus on only the parade event and nothing else. A date, time and place need to be determined ASAP. When deciding on the time for the parade to start most units prefer afternoon to evening to allow for travel time (2:00 p.m.-6:00 p.m.) Once these have been decided fliers need to be created and distributed this year at all parade events in and around the County. Parade units will be planning their calendars for next year. A must have is judges from the Judging Association. Mr. Olivett has the names of those contacts. Decide on prize money – make it worth their time. Many of the marching units depend on the prize money for their uniforms, equipment, travel expenses, etc. As a guideline, Olean had \$10,000 for their parade budget and spent \$8,000. To obtain the Shriners and their carts a minimum of one year notice is required. They do not charge to come however they request a donation to their hospitals. A 6 month lead minimally is needed to get a fly over and a military band. There needs to be lots of publicity to promote the event – radio, television and newspapers. Mr. Olivett stressed to recruit volunteers to help!

There was some talk that the day of the parade plan other events and activities to make it a fun filled eventful day.

#2 Veterans Event

Ann Padlo

Phil Palen

John Sampson – Volunteer

This Project Team will be working closely with John Ognibene, Director for The Pines-Machias. This event is scheduled for Sunday, July 13, 2008. It was suggested that Mr. Dunkleman be involved with the 154th as 2008 is a marked year as well for his group.

#3 Traveling Exhibit

Thomas Moser

Ms. Dunbar reported that Kathy Lacy is not available for this Project Team. She does however have a horse drawn wagon available.

#4 Tours

Mary Elizabeth Dunbar

Phil Palen

Bill Watkins

Gail Watkins

#5 County History

Bruce Fredrickson

Maggie Fredrickson

Phil Palen

Bob Schaumleffel

Rosemary Mahn

Jack Searles – postcards and pictures

Jack Searles has volunteered to scan the various postcards and pictures from the Towns/Cities/Villages of the County to burn into CD/DVDs. Please send these items ASAP so he can start this project. This could be a fundraiser at the County Fair Booth this summer as well as getting the attention of the citizens. Contact Cheryl O'Keefe of his office for submitting details.

#6 Old Chautauqua Trail

Bruce Fredrickson

Maggie Fredrickson

Dennis Mahn

Rosemary Mahn

Carol Ruth

#7 State Plaques & Special Leg Sessions

Crystal Abers

Phil Palen

Steve Teachman

There was a suggestion to combine this project with the Opening Event (#8). The 2 State plaques for the two County buildings could be presented at the Opening Event (3/11/08). Also, the idea of having the Legislature Board meeting move their meeting to this date as well was suggested.

#8 3/11/08 Ellicottville – Opening Event

James Boser

Deb Opferbeck
Ann Padlo

#9 Circulating Float

Doc Stevens reported that the “BOCES Cabin” we had discussed at the Advisory Committee meetings for possible use as a circulating float. The BOCES students are designing and building this settlers cabin that will be located at the Springville High School. It is not a traveling cabin, it is permanent. There was discussion of a youth group being able to create this float. If no one volunteers to check into this project, it will not become a part of the celebration. Any volunteers?! Or suggestions?

#10 Seneca Museum, Falling Leaves Festival, events with the Seneca Nation

Crystal Abers was not available for an update. She had volunteered to contact the Tribal Council for their interest before anything gets planned.

#11 Student Project(s)

Sharon Fellows
Brian McClellan
Kristinia Charlesworth – Volunteer

Sharon Fellows was unavailable to report for an update. She had volunteered to write letters to the school districts in Cattaraugus County to canvas for interest in such a project.

#12 Equestrian Event

Crystal Abers
Terry Martin

#13 County Quilts/Speakers at the Fair/Grange Day

Crystal Abers
Evelyn Penman

There was discussion that there be 2 County Quilts – one to hang in each of the main County Buildings – Little Valley and Olean. Each quilt would have a block from each township in Cattaraugus County. Phil Palen volunteered to bring the quilt from Gowanda (Persia Town) sesquicentennial to the next Advisory Committee meeting so the members can get an idea of what the County quilt could look like.

#14 Time Capsule

It was discussed that this project would be combined with the Opening Event (3/11/08)

#15 St. Bonaventure University

Evelyn Penman
Brian McClellan

NEW BUSINESS:

~ All activities must be approved by the Bicentennial Advisory Committee

~All letters, correspondence, articles, press releases and publicity MUST have PRE-Approval by the Bicentennial Advisory Committee before it is released or distributed.

~ The list of events for the Bicentennial Celebration is due AUGUST 1, 2007.

Steve's Ideas:

Steve Teachman presented the committee with a list of “ideas”. Those ideas included:

1. One historical item from each participant (32).

2. List of all events for the year.
3. All municipalities pass resolution for the week (year).
4. Main week for the entire county.
5. Plaque for both main county buildings (Jan. 2, 2008).
6. Two flags for bicentennial year – Olean & Little Valley (Jan. 2, 2008).
7. March 11, 2008 ribbon cutting in Ellicottville w/open house to follow at Olean County Building or Ellicottville School.
8. Quilt with 32 participant's logo
9. Thirty-two town parties, 1 per week (community, March 11-October 15).

He also had some other notes:

1. Need to know all 32 participants.
2. Can Tom make County patches?
3. County Slogan
4. Dress down days at county sites
5. Secretary and Treasurer

He also shared with the committee the various merchandise that was sold at Olean's Bicentennial. This included: sweatshirt with logo, T-shirt with logo, medallion in a case, patches that were used in various ways, rulers, and mugs, enamel pins with the logo, benefit drawing tickets, Stamp cancellation, and calendar.

Allegany County Celebration:

Two handouts were distributed; they included the information that has been received from the Allegany County Bicentennial Celebration. Please review and bring to the next Advisory Committee meeting any ideas/suggestions that you would like to include in Cattaraugus County's celebration. A sample of a placemat that Allegany County had distributed to their eateries was passed around. This placement had sponsors around the perimeter of the placement and the center had the schedule of the day. Also, a copy of a certificate that was given to someone that rang the bell was passed around. It cost \$1 to ring the bell and the bell ringer also received a special certificate.

OTHER BUSINESS:

Suggestion:

It was suggested that the bicentennial celebration be 32 weeks long starting with the Opening event (3/11/08) to represent the 32 towns in Cattaraugus County. Each town would have their own week. Each week would start on Monday and end on Sunday. Each town's week could coordinate with an already existing town celebration (Maple Festival, Firemen Field Days, and Allegany's Old Home Week etc.) Hopefully this will work out however there is some concern that some towns may not have any festivals or there may be too many towns wanting the same week. There is a need for a letter to be sent to all the Towns/Villages/Cities requesting 1) they respond with a list of their local events, listing them from highest priority to lowest; and 2) they coordinate between them.

This is the requests we have thus far:

Allegany:	3 rd week in June (Old Home Week)
Ellicottville:	July 4 th week
Farmersville:	last weekend in July
Franklinville:	Maple Festival
Machias:	July 12/13 (Veterans Event)
Randolph:	2 nd Saturday in October

Other activities to coordinate with:

Pioneer Days

Heritage Harvest Festival – 3rd week of September

Cemetery Tour

Harley Davison Days – Jack Searles reminded the committee that this a tourism draw for the County. There is a theme brochure that is produced with the trails included. This is a great way to tie into tourism.

At the next meeting a 2008 calendar will be provided so we can start filling in each Town's requested week.

Another suggestion:

Ann Padlo suggested planting 2 trees – 1 for each 100 years. Phil Palen is on a local tree committee. He reported that the best time to plant. This would correspond well with Arbor Day (4/29) or Earth Day (4/20).

Reminder:

When planning the celebration we must remember to include the Seneca Nation of Indians and Allegany State Park

Upcoming Scheduled Meetings:

A schedule of 2007 Bicentennial Advisory Committee meetings was distributed. All meetings start promptly at 6:00 p.m. If you have a location for a meeting please contact Cheryl O'Keefe, otherwise meetings will be scheduled in the County Buildings located in Little Valley and Olean.

May 21 – Franklinville Fire Hall – THIS IS A LOCATION CHANGE

June 4 – Olean County Building, Admin Conference Room

June 18 – Ellicottville Town Hall

Cheryl's Updates:

1) A 2007 County Directory will be available to each Advisory Committee member at the next meeting. This has contact information for each Town, Village and City.

2) Paul Schafer has volunteered his services for writing articles, correspondence etc. Please contact Cheryl if you wish to use this resource.

3) Deb Opferbeck has offered her expertise to all members of the Bicentennial Advisory Committee.

4) A very rough draft of a letterhead was circulated. It will be available for the next scheduled Advisory Committee meeting for approval.

Misc:

1) Terry Martin requested that he use the Bicentennial Advisory Committee for a vehicle in obtaining a grant for research regarding Abe Lincoln having a visit in Little Valley.

2) Steve Teachman requested that Jack Searles check with the County Attorney the copyright of the Bicentennial Logo.

3) There was discussion regarding the youth involvement. There was a suggestion of giving T-shirts to those that participate. It was noted that there is so much required of the youth today which makes it difficult to get them involved even when they want to – not enough time in a day.

To Add to Next Meeting's Agenda:

1) County Fair Booth

2) Parade Chairman

3) Need a Treasurer – bring thoughts to 5/21 meeting

At 7:44 p.m. Terry Martin made a motion, seconded by Laurie McCarthy to adjourn. Motion accepted unanimously by voice vote.

Respectfully submitted

Cheryl O'Keefe
Secretary to County Administrator
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5/21/07 minutes accepted